

# **DRINKSTONE PARISH COUNCIL**

## **SUMMONS TO COUNCILLORS**

You are hereby summoned to attend the Annual Meeting of the Council on

**Monday 30th June 2025**

at 8.00pm in the

Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda  
below.

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## **MEMBERS OF THE PUBLIC**

are hereby notified of the meeting which they are welcome to attend and where public input will  
be invited.

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## **AGENDA**

1. Apologies for absence to be noted or approved.
2. Declarations of interest:
  - 2.1. To receive any Members' Declarations of and/or Disclosable Pecuniary Interest in subsequent Agenda items.
  - 2.2. To receive requests for dispensations.
3. Elect a chairman for the year ending 31st March 2026
4. To receive any report from District and County Council Ward Members & Clerk.  
Complete with agenda items requested by the Council.

- |                     |                               |
|---------------------|-------------------------------|
| 1. Cllr Penny Otton | County Councillor             |
| 2. Nicky Willshire  | Ward Member                   |
| 3. Janet Elnaugh    | Planning                      |
| 4. Paul Selvey      | Highways                      |
| 5. Alice Robinson   | Village assets and allotments |
| 6. Malcolm Turner   | Footpaths                     |
| 7. Christine Emery  | Community engagement          |
| 8. Clerk report     |                               |

5. Approval of minutes of the meeting held 11th June 2025.
6. Public comment or question invited by the Chair.

Michael Walton: Drinkstone Parish Council Clerk & RFO  
Tyne Barn, Gedding Road, Drinkstone, IP30 9TG  
Telephone; 07950 763665 Email; drinkstoneclerk@gmail.com

7. Proposal: Cllr Selvey:

To review and confirm the month bank transactions and receive the latest bank reconciliation.

8. Proposal: Cllr Selvey

To approve payments listed below

UT1	Football nets for the cricket	£257.20
UT2	Alice Robinson – Cricket maintenance	£34.80
UT3	Heelis & Lodge audit fee	£220.00
UT4	Hall hire 7 <sup>th</sup> May 2025	£10.00
UT5	Clerk expenses – adobe	£279.58

9. Proposal: Cllr Selvey To review and sign the documents required to finalise external audit.

10. Proposal: Cllr Selvey

The Council acknowledges receipt of the Internal Audit Report on the year ending 31.03.25.

11. Proposal: Cllr Selvey

As required by the Annual Governance and Accountability Return under the Accounts and Audit Regulations 2015, the Council approves the accounts for the 12 months ended 31.03.25 and authorises the Chairman and the RFO to sign them as approved.

12. Proposal: Cllr Selvey

AGAR 2024/25 Part 3 for smaller authorities - the Council Chairman and RFO be authorised to sign this certificate.

13. Stuart Nice- boundary settlements.

14. Planning application - DC/25/02730 - Valley Farm, Hessett, Bury St Edmunds, Suffolk IP30 0AH

15. Planning application - DC/25/02072 - Drinkstone Hall, Gedding Road, Drinkstone, Bury St Edmunds Suffolk IP30 9TG

16. To confirm that the scheduled date for the next meeting is agreed by Council as Monday, August 4th, 2025 at 8pm.

17. Close the meeting

Drinkstone Parish Clerk